

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 23 NOVEMBER 2007**

I. UFC ISSUES:

A. The CFO/Civil Reports staff continued to provide information to the auditors from PricewaterhouseCoopers (PwC) related to the FY 2007 USACE financial statements and footnotes. This information included: fluctuation analysis, CIP/asset transfers in/out, Statement of Accountability, Statement of Transactions, lists of warrants; imputed financing costs, Judgment Fund, payroll, investments, long term water storage contracts, collected earned revenue, change in receivables, appropriations 6094 and 8862, Federal Employees Workers Compensation, and closed appropriations.

B. The Finance Center assisted HQUSACE with research and providing copies needed for the FY07 Civil Works Audit of accrual accounting by PwC. Finance Center personnel spent approximately 35 man-hours researching 313 accounts receivable and accounts payable sample items furnished on two spreadsheets. A determination had to be made as to which items were paid via pay estimates and which ones were paid based on a hard copy invoice. All hard copy invoices were researched and copies printed from the UFC image retrieval system. CEFMS screens were printed for all payments made via pay estimates. Travel orders and travel vouchers were furnished on those travel items selected. The request was received on 14 Nov 07. The items were compiled and the documentation provided to the PwC auditors on 16 November so that they could hand carry to Washington.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	208
HUNTSVILLE:	23
USACE HQ:	1
TOTAL:	232

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH 01-20 Nov	YEAR TO DATE 01-Oct - 20 Nov 07
CHECKS:		
CHECKS ISSUED	4843	11300
PERCENT OF TOTAL	6%	5%
DOLLAR AMOUNT	\$61,424,831	\$172,272,214
EFT:		
TRANSFERS MADE	39543	112768
PERCENT OF TOTAL	94%	95%
DOLLAR AMOUNT	\$1,605,885,980	\$3,529,634,596

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We have analyzed and provided reconciliation documentation for the PwC audit of CEFMS FY08 beginning trial balance plus October 2007 (FY08) transaction updates to equal ending FY08 October 2007 trial balance. We provided backup documentation and addressed PwC auditor questions concerning the FY07 year-end samples for journal vouchers and general journals. We provided auditors with overtime hours and associated amounts for GS-12 and GS-13 MVD employees. We are still in the process of explaining payroll samples for auditors.

B. We released the functionality to reverse a contract payment that previously had been sent to the Department of Treasury to satisfy an outstanding debt through the Treasury Offset Program (TOP). This process will generate a file that will be sent to Treasury requesting the reversal. They, in turn, will transmit an acknowledgement file back to our Disbursing Station. Funds from the original offset will be returned to us using an IPAC bulk file. In CEFMS, the payment will be restored to its original dollar amount. A TOP reversal is processed only when it is determined that the debtor was never entitled to the original payment.

C. We tested and released modifications to the Non-Process Days Screen. This change will allow the UFC Disbursing Division to designate one or more USACE activities for which to make automatic runs even though that particular day was set as a non-disbursing day.

D. We modified the ENG Form 3013, Work Order/Completion Report functionality to allow users to create retirement work orders for assets that are in the retirement phase and were retired prior to the 1 Oct 2007 mandatory date. This step is necessary because the functionality requires that a retirement work order be completed and processed prior to creating a disposal work order to dispose of an asset. Further, we modified the 3013 work order functionality to require that a property id code be linked to an asset work item in the ADDBET table before users can proceed with creating 3013 work orders for asset work order types AB (addition and betterments), FO (found on works), TI (transfers-in), and DO (donations). This step was necessary because the form was allowing users to create work orders on those work items that had not been linked to a property id code in CEFMS. We also added a new section to the Asset Anomaly Report to display all 3013 work orders that have been completed in CEFMS but the accounting transactions have not yet been posted.

E. We assisted ten USACE activities with reorganizations of their databases.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	743	762
Priority #1 Problems	136	147

We received 119 new problem reports and completed 138 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	47	57
One	11	2
Six	1	0